



Payments will be refunded until **November 5, 2021** less a 10% processing fee. Requests in writing must be received by **Friday, November 5, 2021**.

In light of the continuing uncertainty regarding social gatherings during the COVID-19 pandemic, the following recourse is offered to Exhibitors should the 2022 event be cancelled due to circumstances beyond NYSPMA and the Foundation for Podiatric Medicine's (NYSPMA/FPM) control:

EXHIBITOR & SPONSORS

- **OPTION 1:** Exhibit and sponsor dollars refunded in full, less a 10% processing fee
- **OPTION 2:** Exhibit contract rolled forward to the 2023 live event. There are no processing fees involved.

This policy applies only to a full event cancellation originated by NYSPMA and the Foundation for Podiatric Medicine. For cancellations originated by Exhibitor/Sponsor, for any reason including COVID-19 concerns, the standard cancellation policy, applies.

If NYSPMA/FPM must pivot the in-person conference to an all-virtual event* within 60 days of the event start date, Sponsors / Exhibitors may either:

1. Apply their entire in-person sponsorship fee to a virtual sponsorship package.; or,
2. Apply their entire in-person sponsorship fee to the NY23 In Person Conference; or,
3. Request a refund of their in-person event sponsorship fee, less the pro-rata share of all costs and expenses incurred and committed by the Association.
4. Sponsorship and exhibit fees for a virtual event are non-refundable.
5. If attendance numbers at an in-person event are significantly impacted by circumstances beyond NYSPMA/FPM's control, no refunds will be given. Our attendance expectations will be lower due to social distancing regulations/guidelines, and exhibitors should plan their spend around these expectations.

* If NYSPMA/FPM must pivot the in-person conference to an all-virtual event, virtual sponsorship opportunities will be provided to interested Exhibitors / Sponsors. A virtual conference would take place online, on a virtual platform inclusive of education and networking opportunities.



NYSPMA

555 Eighth Avenue | Suite 1902
New York, NY 10018
www.nyspma.org/ny22

NY22 EXHIBIT HALL HOURS

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|------------------------------|-----------------|
| • Friday, January 21, 2022 | 9:30am - 5:30pm |
| • Saturday, January 22, 2022 | 9:30am - 5:30pm |
| • Sunday, January 23, 2022 | 9:30am - 1:00pm |

CONTACT

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